
City of Laredo, Texas

Internal Audit Division



Committees, Boards & Commissions Review

May 20, 2022

INTRODUCTION

As per City Council directive given on December 2, 2021, the Internal Audit Division was instructed to review how often the committees met and if their guidelines are needed to be reviewed.

AUDIT OBJECTIVES

To review how often the committees met and if their guidelines are needed to be reviewed.

AUDIT SCOPE AND METHODOLOGY

The sample time period selected for this review consisted of Calendar Year 2019, 2020, and 2021. In order to achieve audit objective, we:

- Downloaded all mission statements for the committees, boards, and commissions. Reviewed mission statements for creation date and order as well as viewed video meetings for more information.
- Downloaded three (3) years of the Bi-Annual Reports submitted to City Secretary's Office. Years include Calendar Years 2019, 2020, and 2021. Reviewed reports and dropped information in excel spreadsheet to delineate meetings.
- Conducted inquiries either through email or phone to gather information on committees that no information could be found in the Bi-Annual Reports.
- Conducted internet searches for various boards.

BRIEF HISTORY

The City of Laredo is part of fifty-six (56) committees, boards, and commissions. Out of those, forty-seven (47) committees were created either by motion or ordinance. Nine (9) committees were either created by state law or are incorporated agencies and is denoted in Exhibit #1. Each of these committees, boards, and commissions have missions, goals or tasks to accomplish.

AUDIT RESULTS & RECOMMENDATIONS

Upon reviewing all pertaining information, thirty-six (36) out of the fifty-six (56) committees listed or 64% have been conducting meetings when possible. It is of note that in 2020, as per City Management, various committee meetings did not meet due to pandemic. However, meetings were still being held virtually; some were cancelled due to no quorum. During 2021, the following is a breakdown of the committees (Exhibit #1):

- Thirty-six (36) committees have been meeting actively or when needed.
- Five (5) committees have completed the tasks assigned.
- Four (4) non-city committees have limited information on-line but are sporadically meeting.

The following eleven (11) committees have not been actively meeting for various reasons:

- Three (3) committees have not met for calendar year 2021:
 - *Audit & Accountability Committee*
 - *Cemetery Committee*
 - *City-County Government Issues Committee*
- The *Facility Naming & Recognition Commission* has had no meetings since June 2019 due not being tasked w/any namesake proposals from Council and COVID.
- *Old Mercy Hospital Bldg. Ad-Hoc Committee* has had no meetings in the last three years due to hospital building in question is in litigation.

- *Public Safety Advisory Committee* has had no meetings since June 1, 2021; no information could be found in website.
- *Telecommunications Advisory Committee* has had no meetings due to 5 vacancies; vacancies have been appointed as of May 2, 2022.
- *Municipal Hospital Authority Ad-Hoc Committee* has had trouble meeting with their appointees due to scheduling issues.
- Three (3) new committees formed this fiscal year:
 - *TIRZ 2 - The Coves at Winfield Development (Created 10/4/2021)*
 - *Municipal Management District (Created 10/18/2021)*
 - *Suicide Prevention Committee (Created 2/7/2022)*

Upon reviewing the meeting information found, the majority of the committees, boards, and commissions are complying with their mission statements of meeting as well as during Calendar Years 2020 and 2019 as per Exhibits #2 and #3, respectively. However, we recommend the following:

Observation #1:

As of May 2022, there are fifty-six (56) committees, boards, and commissions. When reviewing the committees, certain mission statements had similar goals within the following Departments:

Environmental Services	Citizens Environmental Advisory Committee Keep Laredo Beautiful
Library	Fine Arts & Culture Commission Library Advisory Committee
Parks & Recreation	Max A. Mandel Municipal Golf Course Advisory Committee Parks & Recreation Advisory Committee Facility Naming & Recognition Commission (City Secretary)
Planning	Board of Adjustment Historic District / Landmark Board

Recommendation(s):

We recommend the above Departments review their committees, boards, and commissions and see if there is a possibility to combine various committees to streamline their missions and goals. This would enable to free a pool of potential appointees to vacancies in other committees as well as to effectively accomplish various goals in one meeting. In addition, we also recommend that if future committees are needed, to verify if existing committees may accomplish these tasks or goals.

Observation #2:

The City Secretary’s Office is not provided with all Bi-Annual Report information from various committees, boards, and commissions. The report uploaded in the website does not have all agendas, minutes or other information pertaining to all committees.

Recommendation(s):

The committees, boards, and commissions and/or members should provide all pertinent information to the City Secretary's Office as per City requirement. This will enable for the City Secretary's Office to have the most up to date and correct information for public viewing.

Observation #3:

Upon performing review, it was noted that information in website is outdated. In addition, due to changes in management and employees, various liaisons and committee members were unaware of their roles in their respective committees.

Recommendation(s):

We recommend on a semi-annual or annual basis the City Secretary's Office review the mission statements to the committees and verify if any changes have occurred. Again, this will enable to have the most updated information in the website.

Observation #4:

The Audit and Accountability Committee was created by ordinance in August 2020. Due to change in management, there has been no meetings since its inception.

Recommendation(s):

Committee should abide with ordinance and meet its mission of providing guidance and to help the Audit Division. As of note, liaison has been in contact with resident members and they are willing to begin meetings as soon as possible.

Conclusion:

It was determined that most committees, boards, and commissions have been meeting as per their mission statements. We do recommend that City Council and City Departments review the mission statements to combine, if possible, committees in order to streamline their goals and tasks for more efficient outcomes.

On behalf of the Internal Audit Division, we would like to thank Departments and their staffs for their assistance in the performance of this review.

Committees, Boards & Commissions Review FY 2021

Exhibit #1

Name	Created (Motion or Statute)	Date Created	January	February	March	April	May	June	July	August	September	October	November	December
COMMITTEES ACTIVELY MEETING														
Airport Advisory Board	83-O-071	8/16/1983	1/13/2021 (v)	2/10/2021 (v)	3/10/2021 (v)	4/14/2021 (v)	5/12/2021 (v)	No Quorum.	7/21/2021	8/11/2021	9/8/2021	10/13/2021	11/10/2021	12/1/2021
Animal Care Services Advisory Committee	Motion Texas Health & Safety Code§823.005								7/29/2021	8/25/2021		10/28/2021		
Board of Adjustment	City Charter		Canceled.	Canceled.	Canceled.	4/14/2021 (v)	Canceled.	Canceled.	Canceled.	Canceled.	Canceled.	10/13/2021	Canceled.	Canceled.
Citizens Environmental Advisory Committee	97-O-0332 2001-O-040 2011-O-091				3/3/2021	4/14/2021		6/9/2021						
City Utilities Advisory Commission	M2017-R-12	8/7/2017									9/16/2021	10/14/2021		12/9/2021
Convention & Visitors Bureau Advisory Committee	96-O-186 2007-O-128 2007-O-239 2008-O-071	10/28/1996	Canceled.	No Quorum.	3/4/2021 (v)	4/1/2021 (v)	5/6/2021 (v)	6/3/2021 (v)	7/1/2021 (v)	8/5/2021	No Quorum.	10/7/2021	11/4/2021	12/2/2021
Economic Development Advisory Committee	Motion	7/6/2010							7/8/2021 (v)	8/5/2021	9/9/2021	Canceled.	11/4/2021	12/9/2021
Ethics Commission	2012-O-126			2/10/2021	No Meetings.			6/9/2021						
Fine Arts & Culture Commission	Motion	4/11/2017	1/21/2021 (v)	2/25/2021 (v)	3/25/2021 (v)	4/22/2021 (v)	5/20/2021	6/17/2021	7/15/2021	8/19/2021	No Quorum.	10/21/2021	No Quorum.	12/16/2021
Historic District / Landmark Board	94-O-247		1/14/2021 (v)		3/11/2021 (v)	4/8/2021 (v)	5/13/2021 (v)	6/10/2021 (v)	7/8/2021	8/12/2021	Canceled.	No Quorum.	No Quorum.	12/9/2021
Laredo Commission for Women	Motion	95-R-046	No meetings due to COVID.					6/14/2021	7/12/2021	8/9/2021	9/13/2021	10/18/2021	No Quorum.	
Laredo/Webb Drug and Alcohol Commission	M2019-R-03	9/2/2008	1/6/2021 (v)	2/3/2021 (v)	3/3/2021 (v)		5/5/2021 (v)	6/2/2021 (v)	7/7/2021		9/1/2021	10/6/2021	11/3/2021	
Library Advisory Committee	89-O-100 2012-O-145		Suspended due to	2/24/2021 (v)	3/31/2021 (v)	4/28/2021 (v)	5/26/2021	No Quorum.	7/28/2021	No meeting.	9/22/2021	10/27/2021	No meeting.	12/8/2021
Max A. Mandel Municipal Golf Course Advisory Committee	M2019-R-03	2/19/2019	1/21/2021 (v)	No meeting.	3/18/2021 (v)	No meeting scheduled.			7/22/2021 (v)			10/28/2021	No Quorum.	
Municipal Civil Service Commission	2010-O-017 2011-O-095 2017-O-020		1/21/2021 (v)		3/24/2021 (v)	4/1/2021 (v) 4/9/2021 (v) 4/14/2021 (v)				8/18/2021	9/10/2021		11/30/2021	
Para Transit Advisory Committee	Motion	8/4/2003	1/12/2021 (v)	2/9/2021 (v)	3/9/2021 (v)	No Quorum.	5/25/2021 (v)		No Quorum.			10/12/2021 (v)	11/16/2021	
Parks & Recreation Advisory Committee	88-O-030 2007-O-089		1/20/2021 (v)	No meetings scheduled.							8/11/2021 (v)		No Quorum.	11/17/2021 (v)
Planning & Zoning Commission	Code of Ordinances / Article IX		1/21/2021 (v)	2/4/2021 (v) 2/18/2021 (v) 2/25/2021 (v)	3/4/2021 (v) 3/18/2021 (v)	4/1/2021 (v) 4/9/2021 (v) 4/15/2021 (v)	5/6/2021 (v) 5/20/2021 (v)	6/3/2021 (v) 6/17/2021 (v)	7/1/2021 7/15/2021 7/29/2021	8/5/2021 8/19/2021	9/2/2021 9/16/2021	10/7/2021 10/21/2021	11/4/2021 11/18/2021	12/2/2021 12/16/2021
Port of Entry Advisory Committee	M2021-R-01 2021-R-089 M2021-R-07 2021-O-086 M2021-R-08	1/19/2021	New Committee - No meetings occurred.						7/21/2021	8/17/2021	9/15/2021	10/20/2021	11/17/2021	No meeting.
Redistricting Commission	City Charter		Meet when needed.											12/8/2021 12/28/2021
Third Party Funding Advisory Committee	Motion	6/5/2000			3/18/2021 (v)	No Quorum.	5/6/2021 (v) 5/12/2021 (v) 5/26/2021 (v)	6/9/2021 6/23/2021				10/6/2021	No Quorum.	No Quorum.

Committees, Boards & Commissions Review FY 2021

Exhibit #1

Name	Created (Motion or Statute)	Date Created	January	February	March	April	May	June	July	August	September	October	November	December
Transportation & Traffic Safety Advisory Committee	86-O-129 96-O-180		1/13/2021	Canceled.	3/10/2021	4/14/2021	5/12/2021	6/9/2021	7/21/2021	8/11/2021	9/9/2021	No Quorum.	11/17/2021	No Quorum.
Blue Ribbon Committee for People with Disabilities	Motion	8/2/2010	1/20/2021 (v)	2/24/2021 (v)	3/17/2021 (v)	4/21/2021 (v)	5/19/2021 (v)	6/16/2021	7/21/2021	8/18/2021	9/15/2021	10/20/2021	11/17/2021	12/15/2021
Building Standards Board	94-O-247					4/14/2021	5/12/2021				9/8/2021		11/10/2021	
Laredo Housing Authority of the City of Laredo	State Law		1/14/2021	2/14/2021 2/26/2021	3/12/2021 3/26/2021	4/9/2021		6/25/2021	7/23/2021	8/27/2021	9/24/2021	10/22/2021	11/19/2021	12/15/2021
Laredo Housing Finance Corporation	Resolution	7/1/1980			3/10/2021 (v)		5/13/2021 (v)		7/15/2021		9/8/2021		No Quorum.	12/8/2021
Tax Increment Reinvestment Zone Number One - TIRZ 1 - Downtown	2016-O193 2017-O-001 2017-O-047	6/6/2016	1/26/2021 (v)	2/9/2021 (v)	3/9/2021 (v)	4/13/2021 (v)	5/11/2021 (v)	6/8/2021	7/13/2021	8/10/2021	9/14/2021	10/12/2021	11/9/2021	12/14/2021
Veterans Affairs Committee	M2020-S-06	6/15/2020						6/23/2021	7/13/2021		9/14/2021			
Employee of the Quarter Selection Committee	2021-O-014	1/19/2021	Quarterly meetings to assess employee selection.											
Firefighters' & Police Officers' Civil Service Commission	State Law	1947	When Needed											
Firefighters' Retirement System Board of Trustees	State Law	1937	Meetings on a monthly basis; have schedule for next year.											
Keep Laredo Beautiful	2004-O-235	10/11/2004								8/3/2021		10/5/2021	11/2/2021	12/14/2021
Laredo Center for Urban Agriculture and Sustainability	M2019-R-07	5/6/2019			3/4/2021 (v)	4/1/2021 (v)	5/13/2021 (v)	6/10/2021 (v)	7/15/2021 (v)		9/23/2021 (v)		11/16/2021	
Laredo Economic Development Corporation	Incorporated on November 17, 1966											10/27/2021	11/16/2021	12/14/2021
Laredo Youth Council	M2020-R-02	2/3/2020							7/27/2021	8/25/2021	9/29/2021	10/27/2021	11/17/2021	
Metropolitan Planning Organization (MPO)	State Law		1/12/2021 1/19/2021	2/9/2021 2/11/2021 2/22/2021 2/24/2021	3/9/2021 3/15/2021 3/31/2021	4/13/2021 4/19/2021 4/28/2021	5/11/2021 5/17/2021 5/26/2021	6/15/2021 6/21/2021 6/30/2021	7/13/2021 7/19/2021 7/28/2021	8/10/2021 8/18/2021 8/25/2021	9/7/2021 9/15/2021	10/12/2021 10/20/2021 10/27/2021	11/9/2021 11/17/2021	12/1/2021 12/7/2021 12/15/2021
TASK COMPLETED														
Charter Revision Commission	City Charter	5/29/2018												
City Manager Search Ad-Hoc Committee	2019-SC-01	2/1/2019												
Technical Review Board Ad-Hoc Committee	M2014-R-07	5/5/2014												
Laredo Homeless Assistance Committee	Motion	2/18/2014												
Laredo Public Facility Corporation	2009-R-146	12/21/2009												
NON-CITY COMMITTEES														
Regional Mobility Authority Board of Directors	Texas Transportation Code Ch. 370	2/27/2014		2/25/2021			5/10/2021 5/19/2021		7/22/2021				11/11/2021	12/17/2021
Community Action Agency Advisory Board	Webb County Comm Court													
South Texas Development Council	State Law				3/25/2021			6/10/2021			9/23/2021			12/21/2021
Border Area Nutrition Council	Incorporated on January 23, 1985	1/2/1985	In conjunction with STDC.											

Committees, Boards & Commissions Review FY 2021

Exhibit #1

Name	Created (Motion or Statute)	Date Created	January	February	March	April	May	June	July	August	September	October	November	December
COMMITTEES NOT ACTIVELY MEETING														
City-County Government Issues Committee	2003-R-013	5/5/1996	No meetings have been held.											
Cemetery Committee	M2019-R-11	7/1/2019	No meetings have been held.											
Audit & Accountability Committee	2020-O-097	8/3/2020	No meetings have been held.											
Facility Naming & Recognition Commission	Motion	2/6/2017	No meetings since June 2019 due not being tasked w/any namesake proposals from Council and COVID; last meeting on 04/05/2022.											
Old Mercy Hospital Bldg. Ad-Hoc Committee	2017-R-06	4/17/2017	The Ad-Hoc Committee for the Hospital has not met in the last three years; there is pending litigation regarding the hospital building.											
Public Safety Advisory Committee	2018-O-051	2/5/2018	1/1/2021	2/1/2021	3/1/2021	4/1/2021	5/1/2021	6/1/2021						
Telecommunications Advisory Committee	M2020-R-08	5/18/2020	No Quorum (5 Vacancies) up until May 2, 2022											
Municipal Hospital Authority Ad-Hoc Committee	M2020-R-17	10/19/2020	Only two meetings since its inception.											
Tax Increment Reinvestment Zone Number Two - TIRZ 2 - The Coves at Winfield Development	2021-R-17	10/4/2021	No activity; met once for financial activity. TIRZ was made official in February 2022.											
Municipal Management District	M2021-R-18	10/18/2021	Commission formed this fiscal year.											
Suicide Prevention Committee	Motion (M2022-R-02)	2/7/2022	Commission formed this fiscal year.											

Committees, Boards & Commissions Review FY 2020

Exhibit #2

Name	January	February	March	April	May	June	July	August	September	October	November	December	
Committee Information													
Airport Advisory Board							7/8/2020	No Quorum.	9/9/2020 (v)	10/14/2020 (v)	11/4/2020 (v)	12/9/2020 (v)	
Animal Care Services Advisory Committee	1/23/2020	2/27/2020											
Board of Adjustment	There were no meetings from January - June 2020.												
Cemetery Committee													
Citizens Environmental Advisory Committee	1/15/2020	No meetings due to COVID.								10/28/2020			
City Utilities Advisory Commission			3/4/2020										
Convention & Visitors Bureau Advisory Committee	1/9/2020	2/6/2020	3/5/2020	Suspended due to COVID.			7/2/2020 (v)	No Quorum.	9/3/2020 (v)	No Quorum.	11/5/2020 (v)	12/3/2020 (v)	
Economic Development Advisory Committee	1/9/2020	2/6/2020	3/5/2020		5/7/2020 (v)	6/4/2020 (v)							
Ethics Commission			Canceled due to COVID			6/10/2020							
Facility Naming & Recognition Commission	No meetings since June 2019 due not being tasked w/any namesake proposals from Council and COVID.												
Fine Arts & Culture Commission	1/23/2020	2/27/2020	Suspended due to COVID.			6/18/2020		8/20/2020 (v)	9/24/2020 (v)	10/15/2020 (v)	11/19/2020 (v)	12/17/2020 (v)	
Historic District / Landmark Board	1/9/2020	2/13/2020	3/12/2020										
Laredo Commission for Women	1/13/2020	2/10/2020	3/9/2020	No meetings due to COVID.									
Laredo/Webb Drug and Alcohol Commission		2/1/2020	3/4/2020					8/5/2020 (v)	9/2/2020 (v)	10/7/2020 (v)	11/12/2020 (v)	12/2/2020 (v)	
Library Advisory Committee	1/29/2020	2/26/2020	Suspended due to COVID.										
Max A. Mandel Municipal Golf Course Advisory Committee										10/22/2020 (v)			
Municipal Civil Service Commission	1/28/2020		3/5/2020			6/24/2020							
Municipal Hospital Authority Ad-Hoc Committee													
Para Transit Advisory Committee	1/14/2020	2/11/2020	3/10/2020	Suspended due to COVID.								12/8/2020 (v)	
Parks & Recreation Advisory Committee	1/15/2020	2/19/2020	No Quorum.			6/10/2020 (v)				10/21/2020 (v)			
Planning & Zoning Commission	1/2/2020 1/16/2020	2/6/2020 2/20/2020	3/5/2020	4/16/2020 (v)	5/7/2020 (v) 5/21/2020 (v)	6/4/2020 (v) 6/18/2020 (v)							
Port of Entry Advisory Committee													
Redistricting Commission													
Technical Review Board Ad-Hoc Committee	Has completed its task												
Telecommunications Advisory Committee	5 Vacancies - No Quorem												
Third Party Funding Advisory Committee	There were no meetings from January - June 2020.							No Quorum.	8/3/2020 (v) 8/7/2020 (v) 8/10/2020 (v)				
Transportation & Traffic Safety Advisory Committee	Canceled.	2/12/2020	No Quorum.	Canceled due to COVID.									
Mayor Appointed Committees													
Audit & Accountability Committee													
Blue Ribbon Committee for People with Disabilities	1/1/2020	2/20/2020					7/15/2020 (v)	8/26/2020 (v)	9/16/2020 (v)	10/21/2020 (v)	11/18/2020 (v)	12/16/2020 (v)	
Building Standards Board		2/19/2020	3/11/2020				7/30/2020				11/12/2020	12/16/2020	
City-County Government Issues Committee													
Community Action Agency Advisory Board													
Laredo Homeless Assistance Committee													
Laredo Housing Authority of the City of Laredo	1/10/2020	2/8/2020	3/30/2020		5/1/2020	6/12/2020 6/30/2020		8/14/2020 8/26/2020	9/9/2020 9/24/2020	10/29/2020	11/19/2020	12/17/2020	
Laredo Housing Finance Corporation	1/22/2020	2/26/2020							9/16/2020 (v)			12/9/2020 (v)	
South Texas Development Council						6/18/2020				10/2/2020			
Tax Increment Reinvestment Zone Number One - TIRZ 1 - Downtown	Canceled.	2/11/2020	3/17/2020	Canceled.	Canceled.	6/9/2020 (v)							

Committees, Boards & Commissions Review FY 2020

Exhibit #2

Name	January	February	March	April	May	June	July	August	September	October	November	December	
Tax Increment Reinvestment Zone Number Two - TIRZ 2 - The Coves at Winfield Development													
Veterans Affairs Committee													
Other Committees													
Border Area Nutrition Council													
Employee of the Quarter Selection Committee													
Firefighters' & Police Officers' Civil Service Commission	When needed												
Firefighters' Retirement System Board of Trustees													
Keep Laredo Beautiful	No meetings for first part of 2020 due to a variety of factors: Commission appointed in												
Laredo Center for Urban Agriculture and Sustainability	1/27/2020	2/25/2020			5/14/2020 (v)	6/18/2020 (v)	7/27/2020 (v) 7/31/2020 (v)		9/3/2020 (v) 9/24/2020 (v)	10/22/2020 (v)	11/20/2020 (v)	12/3/2020 (v) 12/17/2020 (v)	
Laredo Economic Development Corporation	1/24/2020	2/3/2020	3/17/2020										
Laredo Public Facility Corporation													
Laredo Youth Council													
Metropolitan Planning Organization (MPO)	1/21/2020	2/18/2020	3/16/2020	4/6/2020 4/20/2020	5/18/2020	6/15/2020	7/20/2020	8/17/2020	9/21/2020	10/19/2020	11/16/2020	12/21/2020 Cancelled	
Old Mercy Hospital Bldg. Ad-Hoc Committee													
Public Safety Advisory Committee		2/1/2021	Canceled due to COVID.						Canceled.	9/1/2020	10/1/2020	11/1/2020	12/1/2020
Regional Mobility Authority Board of Directors		2/7/2020			5/13/2020		7/23/2020	8/28/2020				12/1/2020	
Task Completed													
Charter Revision Commission	1/15/2020	2/19/2020											
City Manager Search Ad-Hoc Committee	1/7/2020												
	1/15/2020												
	1/29/20	2/15/2020											

Committees, Boards & Commissions Review FY 2019

Exhibit #3

Name	January	February	March	April	May	June	July	August	September	October	November	December
Committee Information												
Airport Advisory Board	1/9/2019	2/13/2019	Canceled.	4/10/2019	No Quorum.	Canceled.	Canceled.	8/14/2019	9/25/2019	10/9/2019	No Quorum.	Canceled.
Animal Care Services Advisory Committee	1/3/2019	2/28/2019	3/28/2019	4/25/2019	Canceled.	No Quorum.	No Quorum.	8/22/2019	9/26/2019	10/24/2019	11/21/2019	12/19/2019
Board of Adjustment							7/10/2019	8/14/2019		10/9/2019	Canceled.	12/11/2019
Cemetery Committee												
Citizens Environmental Advisory Committee		2/20/2019			5/8/2019		7/10/2019		9/11/2019			
City Utilities Advisory Commission						6/19/2019	7/18/2019		9/24/2019	10/3/2019		
Convention & Visitors Bureau Advisory Committee	No Quorum.	2/7/2019	3/14/2019	4/4/2019	5/2/2019	6/6/2019		8/1/2019	9/5/2019	10/3/2019	11/7/2019	
Economic Development Advisory Committee	1/10/2019	2/7/2019	3/7/2019	4/4/2019	5/2/2019	6/17/2019	7/11/2019	8/1/2019	9/5/2019	10/3/2019	No meeting.	12/15/2019
Ethics Commission		No meeting.	3/13/2019	4/10/2019	5/8/2019	6/12/2019	7/10/2019	No meeting.	No meeting.	No meeting.	No meeting.	No meeting.
Facility Naming & Recognition Commission		No Quorum.	3/13/2019		5/1/2019	6/26/2019	No meetings since June 2019 due not being tasked w/any namesake proposals from					
Fine Arts & Culture Commission	No Quorum.	No Quorum.	3/21/2019	4/25/2019	5/23/2019	No Quorum.	7/18/2019	8/22/2019	9/19/2019	10/17/2019	11/19/2019	No Quorum.
Historic District / Landmark Board								No meeting.	No Quorum.	No meeting.	11/14/2019	12/12/2019
Laredo Commission for Women	1/28/2019	2/11/2019	3/4/2019	4/8/2019	5/13/2019	6/10/2019 6/24/2019	7/8/2019	8/12/2019	9/9/2019	10/14/2019	11/12/2019	12/16/2019
Laredo/Webb Drug and Alcohol Commission	1/10/2019	2/6/2019	3/13/2019	4/17/2019	5/1/2019	6/5/2019	7/17/2019	8/7/2019	9/4/2019	10/16/2019	11/6/2019	12/4/2019
Library Advisory Committee	1/30/2019	2/27/2019	3/27/2019	4/24/2019	5/29/2019	No meeting.	7/31/2019	8/28/2019	9/25/2019	10/29/2019	No meeting.	12/10/2019
Max A. Mandel Municipal Golf Course Advisory Committee						6/6/2019						
Municipal Civil Service Commission												
Municipal Hospital Authority Ad-Hoc Committee												
Para Transit Advisory Committee	1/8/2019	2/12/2019	3/19/2019	4/30/2019	5/21/2019	6/11/2019	7/9/2019	8/13/2019	9/10/2019	10/8/2019 10/23/2019	11/13/2019	12/10/2019
Parks & Recreation Advisory Committee	1/16/2019	2/13/2019	3/13/2019	4/10/2019	No Quorum.	No meeting.						
Planning & Zoning Commission							7/3/2019 7/18/2019	8/1/2019 8/15/2019	9/5/2019 9/19/2019	10/3/2019 10/17/2019	11/21/2019	12/5/2019 12/19/2019
Port of Entry Advisory Committee												
Redistricting Commission												
Technical Review Board Ad-Hoc Committee	1/2/2019	2/6/2019		4/3/2019	5/3/2019		7/3/2019					
Telecommunications Advisory Committee												
Third Party Funding Advisory Committee			3/14/2019		5/1/2019 5/15/2019	6/20/2019		8/21/2019	9/4/2019			
Transportation & Traffic Safety Advisory Committee												
Mayor Appointed Committees												
Audit & Accountability Committee												
Blue Ribbon Committee for People with Disabilities	1/16/2019	2/27/2019	3/20/2019	4/17/2019	5/15/2019	6/19/2019	7/17/2019	8/21/2019	9/18/2019	10/16/2019	11/20/2019	12/18/2019
Building Standards Board					5/8/2019		7/23/2019	8/14/2019		10/21/2019	11/13/2019	12/11/2019
City-County Government Issues Committee												
Community Action Agency Advisory Board												
Laredo Homeless Assistance Committee												

Committees, Boards & Commissions Review FY 2019

Exhibit #3

Name	January	February	March	April	May	June	July	August	September	October	November	December
Laredo Housing Authority of the City of Laredo	1/25/2019	2/9/2019 2/22/2019	3/9/2019	4/12/2019	5/17/2019			8/3/2019 8/23/2019	9/13/2019	10/11/2019 10/21/19	11/22/2019	12/20/2019
Laredo Housing Finance Corporation		2/20/2019	3/20/2019	No Quorum.	5/8/2019	6/19/2019		8/21/2019		10/16/2019	11/25/2019	
South Texas Development Council			3/21/2019			6/20/2019			9/27/2019			12/12/2019
Tax Increment Reinvestment Zone Number One - TIRZ 1 - Downtown	1/8/2019	2/12/2019	3/12/2019	4/9/2019	5/14/2019	6/11/2019	7/9/2019	8/6/2019	9/10/2019	10/8/2019	11/12/2019	
Tax Increment Reinvestment Zone Number Two - TIRZ 2 - The Coves at Winfield Development												
Veterans Affairs Committee	No scheduled meetings - No records of actual committee members.											
Other Committees												
Border Area Nutrition Council												
Employee of the Quarter Selection Committee												
Firefighters' & Police Officers' Civil Service Commission	When needed											
Firefighters' Retirement System Board of Trustees												
Keep Laredo Beautiful												
Laredo Center for Urban Agriculture and Sustainability								8/27/2019	9/24/2019		11/5/2019	
Laredo Economic Development Corporation	1/22/2019		3/19/2019		5/21/2019				9/24/2019	10/30/2019	11/20/2019	12/9/2019
Laredo Public Facility Corporation												
Laredo Youth Council												
Metropolitan Planning Organization (MPO)	1/22/2019	2/19/2019 No Quoram	3/18/2019	4/15/2019	5/20/2019	6/17/2019	7/15/2019	8/19/2019	9/16/2019 No Quoram	10/21/2019	11/18/2019	12/16/2019
Old Mercy Hospital Bldg. Ad-Hoc Committee												
Public Safety Advisory Committee			Mar-19	Apr-19	Canceled.	Canceled.	Canceled.	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
Regional Mobility Authority Board of Directors	1/22/19 1/29/19	2/27/2019			5/28/2019			8/20/2019		10/22/2019		12/12/2019
Task Completed												
Charter Revision Commission						6/25/2019	7/24/2019	8/21/2019	9/18/2019	10/16/2019		12/4/2019
City Manager Search Ad-Hoc Committee				4/5/2019 4/23/2019	5/15/2019	6/7/2019	7/16/2019					