



CITY OF LAREDO
BUILDING DEVELOPMENT SERVICES
RIGHT OF WAY REGISTRATION APPLICATION

A. Date:
Business Name:
Business Address:
City, State, & Zip:
Business Telephone: Business Fax:
Business Email:
Owner Name:
Owner Home Address:
Owner City, State, & Zip:
Owner Telephone:

B. Business Type:
Electric Gas Drainage Cable Sewer Water
Environmental Irrigation Paving Certified Telecommunications Provider
Other: PW/Division:

C. Officer, Agent, or Employee authorized to apply for permits (Applicable if out of Town/State)
Name:
Company Address:
Company Telephone: Second Telephone:
Fax Number: Company Email:
Emergency Name (After Hrs): Emergency Number:

D. Safety Certification on TMUTCD by: Private (Company Name Required) or Self (Name & Title Required)

Private Company Name:
Address: City: State:

Self-Certification
Address: City: State:
Name: Title:
Name: Title:

Attach list of employees who have successfully completed TMUTCD safety training.

E. Certificate of Liability Insurance Company:
General Aggregate Coverage:\$ Expiration Date:
Excess/Umbrella Coverage:\$ Expiration Date:

*City of Laredo As the Certificate Holder

Surety Bond (min \$25,000) Expiration Date:
\$ Workers' Compensation: Self Insured: Yes No
Yes No

I certify that all information is true and correct and any misrepresentation of facts would result in termination of application.

Signature: Printed Name: Date:



CITY OF LAREDO

PLANNING & ZONING DEPARTMENT

BUILDING DEVELOPMENT SERVICES DIVISION

1413 Houston St., Laredo, TX, 78040 ☎ Phone: 956.794.1625 ✉ Email: bidgpermits@ci.laredo.tx.us



Right-of-Way Contractor Registration Requirements

The following documentation is required to register as a Right-of-Way contractor with the City of Laredo:

1. R.O.W. Registration Contractor Application *Ord. No. 2009-O-045 Sec. 28-168*
2. Copy of ID *Ord. No. 2009-O-045 Sec. 28-170*
3. Performance Excavation Bond for \$ 25,000.00 *Ord. No. 2022-O-212 Sec. 28-221*
4. Work Zone Traffic Control Certification (16 hr. course) *Ord. No. 2009-O-045 Sec. 28-171*
5. Certificate of Insurance: *Ord. No. 2025-O-129 Sec. 28-220*

a. ROW (Utility) Contractors

- i. Commercial General Liability
 - a) \$2,000,000 per occurrence
 - b) \$5,000,000 general aggregate
- ii. Commercial Automobile Liability for \$1,000,000
- iii. Workers Comp for \$1,000,000

OR

b. ROW (Driveway, Traffic Control and/or Irrigation) Contractors

- i. Commercial General Liability
 - a) \$500,000 per occurrence
 - b) \$1,000,000 general aggregate
- ii. Commercial Automobile Liability for \$1,000,000
- iii. Workers Comp for \$500,000

***The certificate holder must read the following:**

[City of Laredo](#)

[1413 Houston St](#)

[Laredo, TX 78040](#)

As per City of Laredo Risk Management Dept, the COI requires for additional insured for the General Liability and Auto Liability and the waiver of subrogation for General Liability, Auto Liability and Workers Compensation.

Kindly requesting that you email us back your completed and valid documentation mentioned above.

Once these documents are submitted we'll release the \$50.00 registration fee to be paid for.