

# COMMERCIAL DEMOLITION PERMIT APPLICATION / PLAN REVIEW REQUIREMENTS

## 1. Address as per GIS

- a. Verification of the legal and physical address.
  - i. GIS Weblink: <https://maps.openlaredo.com/>

## 2. Building permit application.

Need to specify if this is a partial or complete demolition.

- a) Application shall be complete and signed, just ensure that the application doesn't leave spaces blank; in case something is not applicable to your project, write N/A
  - i) **Building Permit Application Weblink:** <https://www.cityoflaredo.com/home/showpublisheddocument/16000/638615682591130000>
  - ii) Owner and contractor name are required with all their contact information.
  - iii) Work description–Specify only the scope of work for the demolition and square footage shall be included.
  - iv) Permit fee (Based on the square footage of work).

## 1. Name of the Business.

- a) The plans must show the name of the business & physical address.

## 2. Demolition plan – Only for partial demolition.

- a) The demolition plan shall locate the areas to be demolished and include demolition legend.

## 3. Site plan

- a) As per 2021 IBC section [A] 107.2.6 Site plan. The construction documents submitted with the application for permit shall be accompanied by a site plan.

## 4. Asbestos report.

The Asbestos report is only required if the threshold of demolition is above 160 sq. ft, 260 linear ft or 35 cubic ft and only requires the areas of the building where renovation or demolition will occur need to have an asbestos survey. You must submit a demolition application with work description, along with a Demolition Plan.

If the asbestos survey identifies asbestos-containing materials: The Texas Asbestos Health Protection Rules requires a notification to be submitted ten (10) business days prior to the start of any asbestos abatement activities. The abatement activities are required under Texas Asbestos Health Protection Rules to be conducted by a licensed asbestos abatement contractor and the project is required to be monitored by a licensed asbestos consultant agency.

- a) Ensure the correct address is used for the Asbestos report.
- b) An updated asbestos report is required as per State Regulation Title 25, Part 1, Chapter 295, Subchapter C RULE §295.34-Asbestos Management in facilities and public buildings. One-year validation).
- c) Or as approved by Building Official, a previous asbestos report can be used if no additions or alterations have been made after the issued report but need it with an updated Engineer stamp/signature and a letter from the Engineer/ Architect stating that no additions/alterations have been made to the existing building.
- d) If the asbestos survey identifies asbestos-containing materials: The Texas Asbestos Health Protection Rules requires a notification to be submitted ten (10) business days prior to the start of any asbestos abatement activities. The abatement

activities are required under Texas Asbestos Health Protection Rules to be conducted by a licensed asbestos abatement contractor and the project is required to be monitored by a licensed asbestos consultant agency.

**5. Disclaimer to comply with International Building Code Section 3303 – Demolition**

a) Signed and dated by applicant.

**Demolition Disclaimer Weblink:**

<https://www.cityoflaredo.com/home/showpublisheddocument/17643/638700570852970000>

**How to apply for a Demolition Permit Application:**

- a. Please send e-mail to [bldgcomm@ci.laredo.tx.us](mailto:bldgcomm@ci.laredo.tx.us)
- b. Subject of the e-mail shall include the type of permit application and the address of the project.

Example:

|         |   |
|---------|---|
| To...   | bldgcomm@ci.laredo.tx.us                          |
| Cc...   |   |
| Bcc...  |   |
| Subject | Demolition Permit Application - 1234 Anywhere St. |

- c. Attach the application, plans, documents and other information in PDF format.

For better assistance, please reply to the same e-mail once the corrections required are sent, instead of sending a separate e-mail with response and keep the same e-mail subject throughout the review.

If you have any additional questions, please let us know by calling to 956-794-1625 Option 3 or sending an email to Building Department - Commercial [bldgcomm@ci.laredo.tx.us](mailto:bldgcomm@ci.laredo.tx.us).



