



CITY OF LAREDO
PLANNING & ZONING DEPARTMENT
BUILDING DEVELOPMENT SERVICES DIVISION

1413 Houston Street, Laredo, Texas, 78040 • Phone: 956.794.1625 • website: www.cityoflaredo.com/bulding



Memo

To: Building Development Services Staff
From: Roland Lozano, Interim Building Official
Date: December 12, 2024

A handwritten signature in blue ink, appearing to read 'RL', is placed to the right of the 'From' field.

Re: Issuance of Mechanical, Electrical, and Plumbing Permit Policy

The following policy is to establish the issuance of Mechanical, Electrical, and Plumbing (MEP) permits separately. Individual MEP permits shall require a BCOM inspection to determine the scope of work prior to approving the MEP permits.

This policy avoids permit issuance to work not authorized. The inspector performing the BCOM should document all work done and determine if the work performed was previously authorized.